

Deposit Registration Fee:

£24.00 (inc VAT)

Register landlord and tenant details and protect the security deposit with a Government-authorised Scheme

Provide the tenant(s) with the Deposit Certificate and Prescribed Information within 30 days of start of tenancy

Arrangement Fee for works between £0.00-£199.00

£12.00 (inc VAT)

Arrangement Fee for works between £200.00-£499.00

£24.00 (inc VAT)

Arrangement fee for refurbishments over £500.00

10% (+VAT) of net cost

- Arranging access and assessing costs with contractor;
- Ensuring work has been carried out in accordance with the specification of works
- Retaining any warranty or guarantee as a result of any works

Landlord Tap Fee

Informing Welsh Water of any new occupants in the property

£25.00 (+VAT)

Inventory Charge

To carry out a schedule of condition for the property

Studio

£50.00 (inc VAT)

1 Bedroom

£60.00 (inc VAT)

2 Bedroom

£70.00 (inc VAT)

3 Bedroom

£80.00 (inc VAT)

4 Bedroom

£100.00 (inc VAT)

5 Bedroom

£120.00 (inc VAT)

For larger properties an additional costs may apply as follows:

An extra £15.00 (inc. VAT) per reception room

An extra £15.00 (inc. VAT) per bathroom

An extra £20.00 (inc. VAT) per bedroom

Duplicated signed copy of the tenancy agreement

£8.40 (inc VAT)

Full financial summary of rental account

£36.00 (inc VAT)

Change of ownership after registration

£42.00 (inc VAT)

Completion of County Court Claim Form

£240.00 (inc VAT)

To attend court on the landlords behalf

£120.00 (inc VAT)

To gain possession of the property through the court

£240.00 (inc VAT)

To instruct bailiffs and complete eviction procedures after court hearing (inc lock change)

£336.00 (inc VAT)

Maintenance Costs

Gas Safety Certificate	from £65.00 (+VAT)
Electrical Inspection Condition Report (EICR)	from £150.00 (+VAT)
HMO Licensing Scheme Application and management	from £500.00 (+VAT)
HMO Renewal	from £250.00 (+VAT)
PAT Test	from £65.00 (+VAT)
Project Management	from 10%
Attendance Fee	from £30.00 (+VAT) per hour